



Minutes of the **Full Governing Board** of Stanford in the Vale CE Primary School
On **Thursday 25th April 2024 at 8pm**

Respect the confidentiality of those items of business which the Governing Body decides from time to time should remain confidential. (Taken from the Governors Code)

Governors are reminded about the need to send their apologies if they cannot attend a meeting

| Agenda Item | | | | | | | | | | | | | | | |
|-------------------------|--|-------------------|--------------|-------------|-----------------|----------|-------------------|--------------|-----------------|------------|-----------------------|-------------------------|--|-------------------------|--|
| 1 | <p>Statutory Items</p> <p>Attended:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; padding: 2px;">1.2 Amanda Willis</td> <td style="width: 50%; padding: 2px;">Janet Warren</td> </tr> <tr> <td style="padding: 2px;">Mary Vizoso</td> <td style="padding: 2px;">Amanda Bellerby</td> </tr> <tr> <td style="padding: 2px;">Liz Ward</td> <td style="padding: 2px;">Jane Lawson-Smith</td> </tr> <tr> <td style="padding: 2px;">Yvette Upton</td> <td style="padding: 2px;">Keith Stuchbury</td> </tr> <tr> <td style="padding: 2px;">Lisa James</td> <td style="padding: 2px;">Claire Lewis (online)</td> </tr> <tr> <td style="padding: 2px;">Craig Goulding (online)</td> <td></td> </tr> <tr> <td style="padding: 2px;">Caroline Smith (online)</td> <td></td> </tr> </table> <p>Apologies: Jonathan Davis</p> | 1.2 Amanda Willis | Janet Warren | Mary Vizoso | Amanda Bellerby | Liz Ward | Jane Lawson-Smith | Yvette Upton | Keith Stuchbury | Lisa James | Claire Lewis (online) | Craig Goulding (online) | | Caroline Smith (online) | |
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| 1.3 | Quorum Declaration - quorate | | | | | | | | | | | | | | |
| 1.4 | Declaration of any urgent business (to be dealt with at the end of the meeting) none | | | | | | | | | | | | | | |
| 1.5 | Declaration of Interests AW - budget | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | |
| 2.1 | Adoption of the Minutes of the meeting held on 1 st February 2024 Minutes agreed. CL to sign | | | | | | | | | | | | | | |
| 2.2 | <p>Review of Actions and Matters arising from the meeting:</p> <ul style="list-style-type: none"> • JW to check if the link governors for specific roles (e.g. attendance, safeguarding, finance) are listed on Governor Hub and updated as necessary – all checked and on governor hub • Action for all – check date and reference number for DBS. <u>Action:</u> - Those who have not yet done this, please complete - CL to update subject area responsibilities on Governorhub. | | | | | | | | | | | | | | |
| 3.0 | Correspondence -none | | | | | | | | | | | | | | |

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| 4.0 | <p>Governing Body Health Check - complete questions 6 – 10</p> <p>6 - Agree - library (Liz to look into). Reading still a priority of the SIP. Develop fluency and prosody in KS1. Engage parents and try to encourage them to read to children more frequently.</p> <p>7 – Strongly agree – evidence seen on deep dives and through subject leader forms.</p> <p>8 – Agree – last year’s data broadly on track, worth noting this year’s data will not be as strong.</p> <p>9 – Strongly agree. Q – Are we doing enough to prepare children for life in diverse modern Britain? – feel good progress has been made towards broadening experiences. Jigsaw PSHE has helped with this. A lot of training on mental health and healthy lifestyles have supported</p> <p>10 – Agree – Still needs work, but children are generally positive towards their education and opportunities are in place to develop school relationships.</p> |
| 5.0 | <p>5 Headteacher’s Report including Health and Safety and Governors Responsibilities (with reference to 2023/24 SIP/SEF)- Governor visits</p> <p>SIP 2.1 Adaptive teacher – All the time in the classroom, TAs should be doing something to move the children’s learning on. Mastery approach – need to ensure that ceilings aren’t created by scaffolds. Teachers fed into what this could look like. TAs to receive training by inclusion manager.</p> <p>Commented on importance of improvement to presentation and handwriting. Identified that it was important to have a Rabbi coming in.</p> <p>SIP 3.2 Calm room is now open, however this is called the reflective room to also become, as necessary, a place for prayer for those who need it. Expectation that children are in class where possible.</p> <p>SIP 4.1 – What do you mean by The Stanford Way is being used inconsistently? Inconsistent use across the school by staff. Using input from training to modify and adapt. E.g. Positive role models, possible removal of traffic lights.</p> <p>Feel Good Fridays – in light of a request from students to have more opportunities to feel comfortable in what they are wearing. Scheduled termly – reiterate that it’s wearing clothes, not fancy dress!</p> <p>Ox trail –children designed, G&T artists worked on painting it.</p> <p>Governor thanks for the community lunch.</p> <p>Are these new bullying incidents? Yes, since last report. Racial incidents are from the year.</p> <p>Q: There are a number of behaviour incident, especially in year 6, what is happening to support staff and students? Home school link worker supporting, new mentor via New Leaf, inclusion support plans.</p> <p>It was noted that positive handling incidents are a lot lower and explained that this reduction has had a positive impact on staff moral.</p> <p>Q: Are the coffee mornings working? Generally not well attended, but also those parents attending are not always the parents who we feel would benefit from the support.</p> |

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| | <p>Q: What time are these? Could that be linked to the attendance? Currently after drop off, have tried in evening, but wider implications for staffing. Day of sessions was even carefully chosen to accommodate the work patterns of some families</p> <p>Q: How is it working with TAs covering PPA? Current changes will run to the end of the year as a member of staff is not returning from a period of absence. Then staffing will be re-evaluated to reflect staffing changes.</p> <p>Q: How are staff? Some staff are still struggling with school and home (work life balance, family commitments) and one member has expressed an interest in taking a sabbatical – this is being looked into by leadership.</p> <p>It was noted that parking has improved.</p> <p>Q: Are the complaints mentioned in the report resolved? All have been responded to at this time. Parent has not responded to conduct letter.</p> |
| 6.0 | <p>School Budget 2024/25 (for approval) including approval and agreement of Reports</p> <p>RP&P had the budget explained line by line. Summary document show a less positive third year, but this is normal. Balance budget across three years. Numbers may be higher than budgeted for due to numbers in new foundation.</p> <p>Changes from R,P&P all actioned and R,P&P’s recommendation that budget is accepted is approved by governors. It was approved by the full governing board.</p> <p>PE Premium - Looked at by both committees and agreed.</p> <p>Pupil Premium - Lots of interventions in place. C & C have looked at this. Some children are meeting ARE, some attendance is still preventing impact to be fully observed.</p> |
| 7.0 | <p>Good Governance</p> <p>7.1 Review the ‘Governors schedule of work’ document Reviewed and so far actions have been covered. Last actions to be covered in last meeting of the year.</p> <p>7.2 Anti-Bullying Report for Governors Rated using OCC form. Updated to show relational schools work. Look into peer mediation. CS to look into this and share any resources about peer mediation.</p> <p>7.3 Governor monitoring of the new 2024 -2025 SIP All gov reports since last meeting are on there. Governors to look at action plans for their relevant subject monitoring areas and talk to subject leaders to check on what is happening.</p> <p>7.4 Governor Skills audit No update</p> <p>7.5 Governor training LJ – completed induction A</p> <p>Governors can also look at other training opportunities/areas of interest. Safer recruitment training in June. Safeguarding is statutory and needs to be every 3 years. These are tracked on single central record.</p> |

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| | Governor vacancies – Staff vacancy and Co-opted vacancy – to be discussed next meeting |
| 8.0 | Delegated Items |
| 8.1 | <p>Committee reports:</p> <p>Curriculum and Communications Committee</p> <ol style="list-style-type: none"> 1 – Foundation – Seamless transition, lots of progress in learning. Personal and social skills developing. Barriers for learning for many children such as EAL/SEND – strategies in place to support this. 2. Curriculum reports – full and explicit. Governors need to report on visits and ensure that the actions from action plans are being implemented. 3. New SIP – main priorities – formative assessment. Changes may be needed to the assessment policy 4. Progress – Year 1 and Year 6. Data is likely to be lower – attainment is unlikely to be as high. Children are still making progress. Behaviour, attendance, special needs are all contributing factors 5. Questionnaires – for staff and pupils. Three staff members are not feeling treated with respect- want to try and support them. Have asked them to come forward. <p>Resources, Personnel and Pay Committee</p> <ol style="list-style-type: none"> 1 - Budget – thanks to Wendy on the detail included. 2 - Policies – Allowance, data protection, safer recruitment updated. Travel plan to be updated. 3 - DBS renewals for teachers not required to be updated after 5 years. Any volunteers to have regular screening. 4 – Staffing restructure – Report back to governing body on changes in your subject area 5 – Premise report -Some issues identified which need to be addressed. <p>FOSS update See HT report</p> <p>Staff Report Staff all working together to support staff changes.</p> |
| 9.0 | School Vision Recap – in folder |
| 10 | <p>Sustainability Action Plan update and Solar Panels</p> <p>Progress is being made. Contractors finalised. Some tweaks required. In planning at the moment, hope it comes back in a couple of weeks. Then need structural survey on the roof. Contractors have confirmed they can complete work in the summer by 1st September.</p> <p>Action: inform neighbours of scaffolding and proposed developments on sight potentially over the summer.</p> |
| 11 | <p>Any other business</p> <p>None</p> |
| 12 | <p>Date of next FGB meeting – Thursday 11th July 2024 at 7.00 pm</p> <p>Bring nibbles and drinks!</p> |